

FINAL SHOW PACK

'EXPRESS YOURSELF'

Dance Production at The Spotlight Theatre, Sunday 12th November 2023



FINAL DETAILS FOR
EVERYTHING !!
PLEASE NOW ONLY
REFER TO THIS PACK
AS IT WILL HAVE THE
MOST UP TO DATE
INFORMATION YOU
NEED ***



TECHNICAL REHEARSAL AT THE SPOTLIGHT THEATRE TUESDAY 7TH NOVEMBER

*****All students to wear mayhem uniform black t-shirt black leggings and bring all dance shoes with them -NO COSTUMES ARE NEEDED*****

Staff and chaperones to Arrive at 3.50pm

Students in the following numbers need to arrive at 4.00pm :

Funky Pop (Friday class- SHINE YOUR WAY)

Primary Prep (Monday & Saturday classes- DOLL ON A MUSIC BOX))

Primary Ballet (Wednesday class - I DO LIKE TO BE BESIDE THE SEASIDE)

Primary Tap (Monday class- GHOSTBUSTERS)

Primary Modern (Tuesday class - ONCE UPON A DREAM)

MJ1 Crew (Friday class- HERO)

Parents please remember to ask what **COLOUR** group your child has been allocated as you will need to know this for the show day. Once your child has been signed in you are free to go. Please leave them with a small bag of their shoes, drink and snack and take all additional layers/coats/wet outdoor shoes away with you .

All students in the classes listed above, will be ready to collect at 5.45pm

Everyone else will be needed to arrive at the theatre by 4.45pm. Students will then wait in the bar area until they are called in by a teacher/member of staff.

Please all join the Facebook private show group (QR or link below) as we will update parents with information and for approx 'pick up times' via the group on the night : <https://www.facebook.com/groups/824766931966198>



All students will be finished by 7.45pm at the very latest but we may be finished before this with some of the dance groups so will notify parents via the group. Alternatively, feel free to leave them with us until the end as its quite nice for them to sit and watch the other groups rehearsing too, however we do need to all be out of the theatre by 8pm at the very latest so please arrive by 7.45pm and dont be late!)

Please bring snacks and drinks with them. There will be no set time we will all stop and eat together and the rehearsals for the staff will just continue back to back throughout the evening. The children will have plenty of time to sit in between rehearsals and eat . (food in throwaway bags, no fizzy drinks or nuts)

SHOW DAY

IMPORTANT INFORMATION :

Registration times:

We hope the information in this pack is clear but should you have any questions or queries please do not hesitate to contact nicole@mayhemgroup.co.uk

Please arrive at the Spotlight Theatre at the following times:

Staff and Chaperones: 9.30 am

Pre show meeting in the Bar with Nicole 9.45am - 10.15am

Senior Students (Year 7+) to arrive: 10.30am

Inter Students (Year 3 - 6) to arrive: 11am

Junior Mayhem students (Reception - Year 2) to arrive: 12.30pm

Please make sure your children have had a big hot breakfast/ lunch before they arrive. They will have plenty of opportunities for breaks throughout the day so please bring enough snacks/packed lunch and drinks in disposable bags.

Upon arrival at The Spotlight, you will need to sign in at the Mayhem desk located in the Spotlight Theatre Foyer.

You will also be told your child's group 'Colour' which you will need to know for pick up.

Once signed in, please make your way through the main entrance into the bar area and check the coloured signs into the auditorium so you know where your child is to be collected from after the awards.

Please take away with you any coats/jackets etc that your child may have worn to the theatre as there is not enough room backstage to accommodate these. If you arrive too early, you will have to wait with your child until they are signed in. However, you must be in the foyer by the arrival time stated above. Please do not be late as this then causes disruption to the run of the day.

Unfortunately, parents are not allowed backstage or in the auditorium whilst rehearsals are taking place (unless they are chaperoning). We have very limited space and strict Health and Safety procedures. Should you have any problems whatsoever we can be contacted through the main reception desk.

Due to Safe-Guarding and logistics, we are very sorry but once children are in our care they will not be permitted to come out and see anyone during the shows or inbetween the performances. Please understand we have 130 children to account for throughout the day so cannot make any exceptions to the rules.

IT'S SHOW TIME!

Performance Times

There are two shows on the day (2.30pm & 6.00pm)

Funky Pop (Shine Your Way) and Pre-Primary Ballet (Doll On A Music a Box) are only performing in the 2.30pm show.

Tickets

Purchased tickets are now ready to be collected from the office.

You will also be able to collect these from the Spotlight at the TECHNICAL REHEARSAL ON TUESDAY 7th NOVEMBER if you are unable to come in before. Ticket 'collections' will close from the office on Friday 10th November. After this time you will need to collect your tickets on the door on show day. Please make sure you have cleared your ticket invoices, failing to do so means you will not be given your tickets.

Please note: that for Health and Safety reasons set by the Theatre, all children including 'babes in arms' have to be allocated a seat. If you have any children under the age of 4 please purchase seats in the stalls only. Please also make it known at booking if you have a 'babes in arms' if under 2years old. You will not be charged for this place but we will need to allocate a seat for you. **Tickets are non-refundable**

Staff and Chaperones

The staff at this production are volunteers who have given up their free time as they enjoy supporting and helping with youth theatre. Children will be supervised at all times by licensed chaperones, Mayhem's parent volunteers and Mayhem staff members. Please be assured that they will be well looked after for the duration of their time with us.

Once on site, they will not be allowed to leave the premises.

Join The Facebook Group For Updates!

Please make sure you have all joined the Mayhem Facebook show private group for updates (QR code to the right) :



Costumes

All students should arrive in their correct **Mayhem uniform (NEW LOGO ONLY)** Mayhem t-shirt, girls; plain black leggings, boys; plain black trousers. All dance shoes worn in the show should not be worn to arrive in. The one exception to this is if your child is **only** in a street then they can wear their show trainers all day. All other items of costumes that you have been asked to supply, should be brought on hangers with a large bag over the top of them all clearly labelled with their names on. Children who have any quick changes may bring a plastic box so items can be clearly seen and left in the quick change area. Please ensure every item is named, including shoes, socks etc. Please do not send your child with any valuables, mobile phones etc. Mayhem cannot accept any responsibility for loss or damage to personal property. Mayhem will bring all purchased or hired costumes to the theatre for the students and these will be given out in the dressing rooms.

A costume grid listing exactly what you will need to supply/hire from Mayhem has been sent via email and will be downloadable from the mayhem website from Friday 4th November. Payment for costumes are now overdue. Please make sure you have handed in all your costumes slips and payment. Any that we have to chase past the show day will incur a charge.

Hair and Make-Up

Students aged 4-10 years must **not** wear makeup. Secondary school students (11yrs +) may wear a light foundation, blusher and a very small amount of eye make-up 'if' preferred. This will be monitored by the tutors and students must NOT share make up for hygiene reasons. Anyone caught sharing make up will be asked to hand it over until the end of the show. **NO FAKE TAN Seniors please only wear natural 'classic lashes' If you have 'spiders' we will ask you to take them off :-)**

All students must arrive with hair neatly in a bun (even street kids please!) Please make sure your child has a 'hair bag' which includes: **PINS, GRIPS, BUN NETS, HAIR ELASTICS (black or hair coloured) GEL SPRAY AND A HAIR BRUSH (NAMED)!!!**

We now have in stock hair sets available to purchase for £3.00 (limited availability) email nicole@mayhemgroup.co.uk

[Watch hair tutorial for bun guidance \(QR Code to the right\):](#)



Food And Drink

Students must bring enough food and drink to last the entire day. Drinks should be in plastic bottles preferably with sports cap tops, which are less likely to get spilt. Please place everything in a disposable plastic bag clearly marked with the child's name. The bags can then be binned after use. Please do not use packed lunch boxes as they take up too much room. Please no fizzy drinks or other items that could explode and make a horrible mess and strictly NO Nuts! Start the day with a good breakfast! We will have water supplies throughout the day should the students need to fill up their bottles.

Photography & Video

The use of any camera recording equipment is not allowed. It can be off-putting to cast members and obscures other audience members' views. The show will be professionally recorded and a digital download link of the show will be available the week after the show. This will be sent out via email. If you would like a copy of the video on a memory stick, this will also be available after the show for you to purchase.

We politely request that audience members remain in their seats for the duration of the performance as leaving your seat can spoil the viewing for others and be picked up on the video.

Awards & Pick Up

Immediately following the final curtain, the students will remain on stage ready for our awards ceremony. The awards are given to recognise hard-work, achievement, progress, enthusiasm, and good attendance throughout the past year. We would ask all audience members to please remain in their seats for the duration of the presentation, which should last approximately 15 minutes.

Awards will take place as follows:

Junior Awards Ceremony: End of the 2.30pm show for students in school year Reception to Year 2.(this also includes current Yr 3 as awards are for the full previous academic year)

Intermediate Awards Ceremony: End of 6.00pm show for students in school years 3 to 6 (this will also include all current Yr 7 students as awards are for the full previous academic year)

Senior Awards Ceremony: End of the evening show for students in school year 8 and above.

STUDENTS WILL THEN BE READY TO COLLECT FROM YOUR DESIGNATED COLOURED ZONE

The coloured zone procedure at pick up is **very important**. Please remember we have over 130 children backstage aged as young as 5yrs whom we need to move around the building safely. We kindly ask only **1 parent** is present at the designated colour to help students get to parents safely. Students will be brought out in groups depending on how long it takes them to change and pack away their belongings. Please ensure that you have sufficient time to wait. Unless there is a real emergency, students cannot be brought to you individually before the others in their group.